



DATE: December 20, 2018

TIME: 3:30pm

MEETING LOCATION: 4207 Spring Gardens Rd., La Mesa, CA 91941

CALL-IN PHONE NUMBER: (515) 604 - 9551 Meeting ID: 782197

NOTICES / INFORMATION

Copies of the agenda materials are available in the Principal's office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Principal's office at (760) 630-4080. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD

The board meeting follows rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Executive Director for a response or by asking the Executive Director to report back to the Board concerning the matter.

- I. **Call to Order**

- II. **Roll Call of Board**
 - a. Mr. Scott Kilian
 - b. Ms. Bree Ojeda
 - c. Dr. Nancy Rohland
 - d. Mr. Gillermo Marrujo
 - e. Ms. Jennifer Nerat

- III. **Routine Business**
 - a. Approval of the agenda
 - i. Motion:
 - ii. Second:
 - iii. Vote:

 - b. Approval of the minutes: Approval of the Minutes from the Regular Board Meeting, October 18, 2018
 - i. Motion:
 - ii. Second:
 - iii. Vote:

 - c. Approval of the minutes: Approval of the Minutes from the Special Board Meeting, October 26 , 2018
 - i. Motion:
 - ii. Second:
 - iii. Vote:

 - d. Approval of the minutes: Approval of the Minutes from the Special Board Meeting, November 8, 2018
 - i. Motion:
 - ii. Second:
 - iii. Vote:

 - e. Public Comment
 - i. For items not on the agenda, audience members may address the Board during “Comments from the Public.” When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

IV. Information / Presentation

- a. School Operations, by Kimberleigh Kopp
- b. Budget Updates, by Zach Wolfe
- c. School Updates, by Sarah Adams

V. Action Items Summary:

- a. Approval of the Interim Budget
- b. Approval of the Audit
- c. Approval to reinstate the Pedagogical Leader
- d. Approval of the Math & Science Coach Position
- e. Approval to add a Teacher Liaison to the Board
- f. Approval to reinstate NUA Sparrow Home School Instructional Funds
- g. Revisit the Maintenance cost reduction
- h. Approval to change Board Meeting frequency
- i. Approval to set a time limit for Board Meetings
- j. Approval of the Principal Job Description
- k. Approval to retain legal counsel for the NUA Sparrow Board

ACTION ITEMS

1. Item: Approval of the Interim Budget

Presenter: Zach Wolfe

Recommended Action: Approve

Background: CSMC has prepared the Interim Budget for the Board's review.

Motion:

Second:

Vote:

2. Item: Approval of the Audit

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: The Board has been provided the audit from last school year for review.

Motion:

Second:

Vote:

3. Item: Approval to re-instate the Pedagogical Leader Position
 Presenter: Sarah Adams
 Recommended Action: Approve
 Background: Leadership would like for the Board to consider reinstating the Pedagogical Leader position, with support from NEST.

 Motion:
 Second:
 Vote:

4. Item: Approval of the Math & Science Coach Position
 Presenter: Sarah Adams
 Recommended Action: Approve
 Background: Leadership would like the Board to consider approving the Math & Science Coach position.

 Motion:
 Second:
 Vote:

5. Item: Approval to add a Teacher Liaison to the Board
 Presenter: Bree Ojeda
 Recommended Action: Approve
 Background: The Board will discuss and consider adding a teacher liaison to the Board.

 Motion:
 Second:
 Vote:

6. Item: Reinstatement of NUA Sparrow Home School Program Instructional Funds back to \$3,000 for the school year.
 Presenter: Kimberleigh Kopp
 Recommended Action: Approve
 Background: Many families who home school their children rely on instructional funds to support the academic needs of their children and they choose a school in good faith based on the instructional funds offered. NUA Sparrow home school families choose our school, in part, because of the instructional funds we are offering this year. Securing these funds for our current families would help retain our home school enrollment and perhaps even make it possible to gain additional students in NUA Sparrow's Home School program.

 Motion:
 Second:
 Vote:

7. Item: Revisit Maintenance cost reduction
Presenter: Sarah Adams
Recommended Action: Approve
Background: Leadership would like to revisit the maintenance costs with the Board as the original invoice presented to the Board was unusually high. The Board will have an opportunity to review and discuss whether not reducing costs is necessary based on the school's typical maintenance invoice.

Motion:
Second:
Vote:
8. Item: Change Board Meeting frequency to monthly, instead of every other month
Presenter: Kimberleigh Kopp
Recommended Action: Approve
Background: When the Board was originally formed, the Board agreed to meet every other month. Leadership would like to recommend that Board meetings occur monthly instead, so as to better meet the needs of the NUA Sparrow community.

Motion:
Second:
Vote:
9. Item: Set time limit for Board Meetings
Presenter: Kimberleigh Kopp
Recommended Action: Approve
Background: Leadership would like the Board to consider placing a time limit on Regularly Scheduled Board Meetings, depending upon the number of action items for review.

Motion:
Second:
Vote:
10. Item: Approval of the Principal Job Description
Presenter: Kimberleigh Kopp
Recommended Action: Approve
Background: We have worked on the job description for the principal position with HR and have distributed a copy for the Board to review.

Motion:
Second:
Vote:

11. Item: Approval to retain legal counsel for the NUA Sparrow Board

Presenter: Scott Kilian

Recommended Action: Approve

Background: The Board would like to discuss the possibility/need to retain its own legal counsel.

Motion:

Second:

Vote:

- VI. Closed Session

- a. Personnel

- VII. Adjournment

*Next NUA Sparrow Board Meeting: January 17, 2019
(Should Board approve action item to meet monthly).