



**DATE:** April 23<sup>rd</sup>, 2019

**TIME:** 5:00pm

**MEETING LOCATION:** 4207 Spring Gardens Rd., La Mesa, CA 91941, 11255 North Torrey Pines Rd., La Jolla, CA 92037

**CALL-IN PHONE NUMBER: (515) 604 - 9551 Meeting ID: 782197**

#### NOTICES / INFORMATION

Copies of the agenda materials are available in the Principal's office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Principal's office at (760) 630-4080. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

#### PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD

The board meeting follows rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Executive Director for a response or by asking the Executive Director to report back to the Board concerning the matter.

- I. **Call to Order**
  
- II. **Roll Call of Board**
  - a. Mr. Scott Kilian
  - b. Ms. Bree Ojeda
  - c. Dr. Nancy Rohland
  - d. Vacant
  - e. Vacant
  
- III. **Routine Business**
  - a. Approval of the agenda
    - i. Motion:
    - ii. Second:
    - iii. Vote:
  
  - b. Approval of the minutes: Approval of the January Minutes, as amended, from the Regular Board Meeting, January 17, 2019
    - i. Motion:
    - ii. Second:
    - iii. Vote:
  
  - c. Approval of the minutes: Approval of the March Minutes from the Regular Board Meeting, March 21, 2019
    - i. Motion:
    - ii. Second:
    - iii. Vote:
  
  - d. Approval of the minutes: Approval of the April Minutes from the Special Board Meeting, April 12, 2019
    - i. Motion:
    - ii. Second:
    - iii. Vote:
  
  - e. Public Comment
    - i. For items not on the agenda, audience members may address the Board during “Comments from the Public.” When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

**IV. Information Reports / Presentation**

- a. Budget Updates, by Eileen Logue of CSMC
- b. School Updates and Operational Updates, by Alexis Lazzaretti, Interim Principal
- c. NUA Sparrow Instructional Staff Report
- d. Nominating Committee for Board of Directors, by Bree Ojeda

**ACTION ITEMS**

1. Item: Approval to elect Jerry Lecko to the NUA Sparrow Board as a community member as of April 23, 2019  
Presenter: Bree Ojeda  
Recommended Action: Approve  
Background: NUA Sparrow has a vacant community member seat on the board. Mr. Lecko has been formally nominated by Bree Ojeda in a report sent to the board of directors via email on April 5, 2019.  
  
Motion:  
Second:  
Vote:
2. Item: Approval to elect Alexandra Shalom to the NUA Sparrow Board as a community member as of April 23, 2019.  
Presenter: Bree Ojeda  
Recommended Action: Approve  
Background: NUA Sparrow has a vacant community member seat on the board. Alexandra Shalom has been formally nominated by Bree Ojeda in a report sent to the board of directors via email on April 5, 2019.  
  
Motion:  
Second:  
Vote:
3. Item: Approval to adopt the Employer Paid Member Contributions Resolution for CalSTERS with an approval date of April 23, 2019 and an effective date of July 1, 2019.  
Presenter: Bree Ojeda  
Recommended Action: Approve  
Background: NUA Sparrow will become the official employer of Sparrow staff as of July 1, 2019. In order to set up a CalSTERS account and to begin withholding and reporting for its employees, the NUA Sparrow board must adopt the EPMC Resolution as part of the application process.

Motion:

Second:

Vote:

4. Item: Approval of a short term fiscal policies and procedures document which specifies the policies and procedures to be followed by Sparrow's on-site office staff with regards to the new NUA Sparrow Chase Bank account.

Presenter: Bree Ojeda

Recommended Action: Approve

Background: This document was requested by the district in order to ensure sound accounting and reporting procedures with regard to any monies flowing into or out of the NUA Sparrow bank account.

Motion:

Second:

Vote:

5. Item: Approval of the consulting contract with Total Educational Solutions to provide SPED services immediately through June 30, 2019.

Presenter: Alexis Lazzaretti

Recommended Action: Approve

Background: Sparrow's SPED population has increased above the maximum allowed caseload for our on-staff SPED teacher. In order to remain in compliance with SPED requirements, this contract would authorize Total Education Solutions to provide services for the remainder of the school year to the (currently) three students above the max caseload number. The total estimated cost is just under \$4,000. Ms. Lazzaretti has received written confirmation from the district that they will reimburse this expense, resulting in a net zero impact on the budget.

Motion:

Second:

Vote:

6. Item: Approval of a contract with Charter Tech Services to provide IT support to NUA Sparrow effective July 1, 2019.

Presenter: Alexis Lazzaretti

Recommended Action: Approve

Background: As part of building capacity for Sparrow to fully take over operation of the school as of July 1, the school will need IT services.

Motion:

Second:

Vote:

7. Item: Approval of a contract with Power Schools for access to their student information system software effective July 1, 2019.  
Presenter: Alexis Lazzaretti  
Recommended Action: Approve  
Background: Power Schools is a student information system platform that documents attendance, student records, registration, grading, communication and more. These are functions that have been provided through NUA up until now and Sparrow will need to take over these functions as of July 1. Power Schools was recommended by CSMC because it is syncs with their systems and will make state reporting easier.

Motion:

Second:

Vote:

8. Item: Approval of a contract for the installation and rental of portable classrooms.  
Presenter: Alexis Lazzaretti  
Recommended Action: Approve  
Background: NUA Sparrow requires additional classrooms for middle school grades.

Motion:

Second:

Vote:

**V. Adjournment**